

**ANTIGUA AND BARBUDA**  
**THE CIVIL REGISTRY**

**Procedure for Applications for Birth, Death, Adoption and Marriage  
Certificates and for an Apostille of a Certificate**

Kindly complete and send the relevant Application Form to the following address:

**BY COURIER OR BY POST:**

Civil Registry, Upper High Street, Old Treasury Building St. John's, Antigua and Barbuda

Please ensure compliance with the requirement for Government Photo ID requested on the Application Form, by copying or scanning the said Photo ID.

**MAKE SURE YOU HAVE ENCLOSED THE FOLLOWING:**

1. The Application Form.
2. Payment for the Certificate.
3. Payment for the Apostille, if required.

**NB:** Payment for the Certificate and Apostille is by way of postage stamps. There is a post office at the High Court so the requisite stamps will be purchased and affixed to the Certificate on receipt of the amount stipulated.

**NB:** Please indicate if the request is urgent.

**You can pay by:**

International Bank Draft made out to the Registrar of the High Court

International Money Order made out to the Registrar of the High Court

Postal Order from the United Kingdom made out to the Registrar of the High Court

International Postal Money Order from the United States made out to the Registrar of the High Court.

**NB:** Please do not send Postal Money Orders from the USA which are negotiable only in the

US and possessions as this will result in a delay in sending you the certificate requested.

**CONTACT DETAILS:**

Email: geraldine.warner@ab.gov.ag (Registrar's Executive Secretary)

Phone: 268-562-9684/85/86/87

Office Hours: Monday to Thursday 8.30 am – 3.30 pm

Fridays 8.30 am – 2.30 pm

**RETURN OF DOCUMENTS**

We will send your certificate to you by Registered Post or

If requested for return by courier, **please provide a PREPAID SELF ADDRESSED COURIER INVELOPE FROM DHL OR FEDEX.**

We will send you an email with the Tracking Number of the package.



# ANTIGUA & BARBUDA CIVIL REGISTRY

Civil Registration Division: (268) 562-9687 | 88 | 85 • Deeds & Records Division: (268) 562-9686  
Civil.Registry@ab.gov.ab • High Street, St. John, Antigua & Barbuda, P.O. Box 118

## SCHEDULE OF FEES- ANTIGUA AND BARBUDA

The fees in Eastern Caribbean Currency are as follows:-

Birth Certificate	\$10.00
Adoption Certificate	\$10.00
Death Certificate	\$10.00
Marriage Certificate	\$25.00
Apostille	\$35.00

The conversion of the fees from Eastern Caribbean Currency to the following currencies includes processing and handling fees and the cost of sending the certificate by Courier Service:-

<u>CERTIFICATES</u>	<u>UK</u>	<u>USA</u>	<u>CAD</u>	<u>EURO</u>	<u>OECS</u> <u>EC</u>
<b>Birth</b>	\$ 6.00	\$ 7.00	\$ 9.00	\$ 9.00	\$ 15.00
<b>Adoption</b>	\$ 6.00	\$ 7.00	\$ 9.00	\$ 9.00	\$ 15.00
<b>Death</b>	\$ 6.00	\$ 7.00	\$ 9.00	\$ 9.00	\$ 15.00
<b>Marriage</b>	\$ 8.00	\$ 10.00	\$ 12.00	\$ 12.00	\$ 30.00
<b>Apostille</b>	\$ 10.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 35.00
<b>Bank Charges</b>	<b>\$ 7.00</b>	<b>\$ 9.00</b>	<b>\$ 9.00</b>	<b>\$ 9.00</b>	<b>\$ 25.00</b>